

How Can YOU Benefit

Reduced Costs
Efficient Processes
Effective Employee Involvement
Process Monitoring
Process Optimisation
Email Alerts
Better Support
Better Time Management
Audit Trail
Reduced Paper Waste
Rich Reporting Functionality

One solution for many reoccurring issues

Real Value for Money
People Centered
Compliance Oriented
Data Integrity
Information Availability
Data Confidentiality

SafeProc

Process Management
System



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Why SafeProc

SafeProc is a software tool especially developed to support Organisations in their effort to manage effectively their end-to-end Processes.

The continuous need to meet evolving **customer requirements**, maintain **profitability** along with the trend set by Quality Assurance International Standards like ISO27001 for a process approach to managing an Organisation are some of the many factors pushing Organisations to adopt a more standardised and effective way of managing their Processes.

SafeProc can help your Organisation manage and further improve business Processes in a quicker and more cost efficient way.

SafeProc supports the entire Process Lifecycle

- Process Design
- Process Templates
- Process Monitoring
- Process Optimisation

Using SafeProc can lead to reduced cost in time and resources all achieved by employing features of the Software such as:-

- Workflow
- Real time alerts
- Electronic Process Management
- Personalised Menu
- Access Control Management
- Multilingual Interface
- Parameterisation
- Historical Data
- Reporting

Your Problem - Our solution

<i>Your Problem</i>	<i>Our Solution</i>
<i>Employee Involvement</i>	System Personalisation Access Control Management Email Alerts and Notifications Process Ownership
<i>Time Constraints and tight deadlines</i>	Email Alerts and Notifications Faster Information Management
<i>Resource Availability</i>	Monitoring Email Notifications Electronic Workflow Self-service for system users
<i>Infrastructure Maintenance and Monitoring Costs</i>	Reduced paper use Less Resources Required Automatic Alerts Reporting
<i>Process Categorisation</i>	Process Categories set by authorized end users Parameter Driven
<i>Inefficient paper based procedures (inadvertent use of obsolete versions, paper waste etc)</i>	Electronic Process Management Standard Process Templates Workflow Process Ownership Email Notifications
<i>Process Lifecycle Management</i>	Design Templates Monitoring Optimisation
<i>Inefficient Process Monitoring</i>	Process Ownership Email Notifications Status Monitoring
<i>Geographical disparity</i>	Web application Single Central Installation
<i>Low budget for the acquisition of new hardware</i>	Runs on Windows Oracle Server MS SQL Server
<i>Data Security , Access Control</i>	Access Control Management Information Security Management
<i>Multi ethnicity staff</i>	Multilingual Interface

SafeProc Modules

- Process Management
 - Process Details
 - Related Processes
 - Single Processes
 - Group of Processes
 - Related Documents
 - Related Regulations and Directives
 - Version Control
- Parameter Setup
 - Regulations
 - Directives
 - Process Templates
 - Groups of Process
 - Manage Related Documents
- Reporting
- System Administration
 - Setup Process Readers
 - User Management
 - Create System Users
 - Manage User Groups
 - Reassignment of Process Ownership
 - Reassignment Process Approval
 - Obsolete Process Management

